

RECORD OF PROCEEDINGS (AMENDED)

MINUTES OF THE REGULAR MEETING OF THE DIRECTORS OF THE STRASBURG SANITATION AND WATER DISTRICT

HELD: Tuesday, July 14, 2020 at 7:00 P.M. at the
TBK Bank Conference Room.

Attendance

A regular meeting of the Board of Directors of the Strasburg Sanitation & Water District was called and held in accordance with the statutes of the State of Colorado. The following Directors, having confirmed their continued qualification to serve on the Board, were in attendance:

Ken Hanks
Thomas McChesney
Teresa Roy
Sheila Cooper

Director Hart's absence was excused

Also present: Jeff Garrison, System Operator; Garrett House, System Operator; Colin Mielke, District Attorney; and Tracy Griffin, District Manager

Call to Order

Board President Ken Hanks noted that a quorum of the Board was present and the Directors confirmed their continuing qualifications to serve.

Disclosure Matters

The Board had been previously advised that pursuant to Colorado law, certain disclosures by the Board members might be required prior to taking official action at the meeting. The Board then reviewed the agenda for the meeting, following which each Board member affirmed their conflicts of interest, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting. The Board determined that the participation of the members present was necessary to obtain a quorum or otherwise enable the Board to act.

Agenda

Director Hanks entertained changes to the Agenda, seeing none, motion was made, seconded and, with yeas by all, the Agenda was approved.

Patrons to Address
The Board

None.

Operators Report

Jeff Garrison and Garrett House informed the Board of an issue with the chlorinator at the KOA. They stated all of the District's chlorination pumps are old and have been rebuilt numerous times. Mr. Garrison suggested the District purchase 3 new chlorination pumps at +/- \$500 each. Mr. Garrison was received instruction to purchase 3 new pumps.

Mr. House spoke regarding the new sewer connection for Craig's Corner, he informed the Board the connection was complete, that he witnessed the capping of the old connection and the tapping of the new connection, he also took pictures. He stated the main was 13 feet deep and looked to be in great condition. Mr. Mielke stated he will record a Release of Notice of Non-Compliance

Mr. House further updated the Board on his progress regarding obtaining certification.

Mr. House then spoke regarding Booster pump #2, he stated the pump had been pulled and was at Denver Electric Motor to be rebuilt.

Mr. Garrison stated that all necessary tests were performed and results were in compliance with regulations and that Bac-Ts would be collected on Sunday. Mr. Garrison and Mr. House then left meeting to monitor the residual at the KOA wellhouse.

Engineers Report

Mr. Schwenke was unable to attend the meeting and provided a written report. Upon review, the Board discussed the Auto Center Service Replacement project. Ms. Griffin was instructed to invite the property owners to the next board meeting. Director Hanks stated he will contact Mr. Breeden. Mr. Mielke reminded the Board any easement agreements need to be in writing.

Regarding the Freund Warehouse, the Board reviewed Mr. Schwenke's 7/2/2020 letter to Mr. Magee, Mr. Mielke asked if the Board would like him to forward the letter to the County. The Board agreed and Ms. Griffin was instructed to ask Mr. Schwenke if he had any objections.

Administrators Report

Ms. Griffin informed the Board she was looking into the cost for new meters throughout the system. The current meters are nearing 20 years, which is the life expectancy of the internal batteries. Ms.

Griffin was instructed to obtain bids and ask suppliers to come to a future meeting.

Ms. Griffin also informed the Board the color printer at the office no longer works with the current operating system of the computer, Director McChesney offered to come take a look.

Ms. Griffin further stated District is operating smoothly.

Legal Report

Mr. Mielke presented the Board with a Status Report. He stated there was no update on the North Kiowa-Bijou Groundwater Management District's proposed changes to its rules and regulations, Prairie Learning Center Expansion Plan or EACMD Research regarding Capacity in WWTP, and that they would continue to be monitored. He further stated the Noncompliance of Eva Craig, Napa Auto Parts Service Line and Rookies Easement had all been discussed previously during the meeting.

Mr. Mielke spoke regarding the Arapahoe County Request for Comments – Clark Office Warehouse ASP, he informed the Board the District's response letter had been delivered to Arapahoe County on July 1st.

New Business

None

Old Business

Discussion regarding possible capital improvement projects was held previously in the meeting.

Acceptance of Minutes and Reports

The Board reviewed the minutes of the June 9, 2020 meeting. Upon motion, seconded and unanimously carried, the Board approved the minutes. Upon review and motion, seconded and unanimously carried, the Board approved the Directors, Past-Due and Financial Reports.

Executive Session:

None.

Adjournment

There being no further business to come before the Board and motion duly made, seconded, and unanimously carried, the meeting was adjourned.

Secretary