

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE DIRECTORS OF THE STRASBURG SANITATION AND WATER DISTRICT

HELD: Tuesday, July 12, 2022, at 7:00 P.M. at the
TBK Bank Conference Room.

Attendance

A regular meeting of the Board of Directors of the Strasburg Sanitation & Water District was called and held in accordance with the statutes of the State of Colorado. The following Directors, having confirmed their continued qualification to serve on the Board, were in attendance:

Teresa Roy
Eric Hart
Bob Yaich

The absence of Directors Thomas McChesney and Sheila Cooper were excused.

Also present: Colin Mielke, District Attorney; Paul Grant II, District Operator; Joel Nordloh, District Operator; and Tracy Griffin, Administrator.

Call to Order

Acting Board President Teresa Roy noted that a quorum of the Board was present, and the Directors confirmed their continuing qualifications to serve.

Disclosure Matters

The Board had been previously advised that pursuant to Colorado law, certain disclosures by the Board members might be required prior to taking official action at the meeting. The Board then reviewed the agenda for the meeting, following which each Board member affirmed their conflicts of interest, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting. The Board determined that the participation of the members present was necessary to obtain a quorum or otherwise enable the Board to act.

Agenda

Director Roy entertained changes to the agenda. Director Hard asked that Roberts Well Road be added to the agenda. Motion was made, seconded and with yeas by all the amended agenda was approved.

Patrons to Address	None.
Operators Report	<p>Paul Grant, II, of Headways Consultant LLC, District Operator, presented the Board with a written report. He stated that all tests had been performed and the results were all within regulations.</p> <p>Regarding the Office Well Chlorine Contact Line project Mr. Grant informed the Board that we are waiting on Guernsey Grading and Excavation's bid.</p>
Administrators Report	<p>Ms. Griffin presented the board with a written report. She stated there was no update regarding the Sale of Property at Monroe and Railroad or the Meter Replacement/Upgrade project.</p> <p>Regarding Security, Ms. Griffin provided the Board with an estimate from Strasburg Electric for lighting at the KOA Well property. After discussion, motion to hire Strasburg Electric was made, seconded and with yeas by all, passed and Ms. Griffin was instructed to contact Strasburg Electric.</p> <p>Ms. Griffin informed the Board that the 2022 SDA Conference was scheduled for September 13 through the 15th. After discussion Ms. Griffin was instructed to attend the conference and Director Hart indicated he would like to attend. Ms. Griffin was instructed to arrange accommodations and registration for the conference.</p> <p>Ms. Griffin informed the Board that Strasburg Station would like a will-serve letter for this project to include in their submission to Adams County. After discussion, Motion to provide such letter was made, seconded and with yeas by all passed. Mr. Mielke was instructed to prepare the appropriate letter.</p>
Engineers Report	None.
Legal Report	<p>Colin Mielke, District Attorney, presented the Board with a Status Report. He stated there was no update regarding the available capacity within the Eastern Adams County Metro District plant or the Prairie Learning Expansion Plan but that those items would remain on the Status Report for continued monitoring.</p> <p>Regarding Letter to Yost regarding Violation of Rules and Regulations, all violations have been remedied and this matter will be removed from the next status report.</p>

New Business	Director Hart stated he would like the District to improve the road at the Roberts Wells. Discussion was had and Ms. Griffin was directed to get an estimate for a survey of Roberts Wells to bring to the next board meeting.
Old Business	None.
Executive Session	None.
Acceptance of Minutes and Reports	The Board reviewed the minutes of the June 14, 2022, regular meeting. Upon motion, seconded and unanimously carried, the Board approved the minutes. Upon review and motion, seconded and unanimously carried, the Board approved the Directors, Past-Due and Financial Reports for June 2022.
Adjournment	There being no further business to come before the Board and motion duly made, seconded, and unanimously carried, the meeting was adjourned.

Secretary