

RECORD OF PROCEEDINGS

MINUTES OF THE SPECIAL MEETING OF THE DIRECTORS OF THE STRASBURG SANITATION AND WATER DISTRICT

HELD: Tuesday, January 10, 2023, at 7:00 P.M. at the
TBK Bank Conference Room.

Attendance

A regular meeting of the Board of Directors of the Strasburg Sanitation & Water District was called and held in accordance with the statutes of the State of Colorado. The following Directors, having confirmed their continued qualification to serve on the Board, were in attendance:

Sheila Cooper
Thomas McChesney
Teresa Roy
Bob Yaich
Eric Hart (by telephone)

Also present: Julius Waintrub of Strasburg Plaza; Joel Nordloh, System Operator; Colin Mielke, District Attorney; and Tracy Griffin, Administrator.

Call to Order

Board President Sheila Cooper noted that a quorum of the Board was present. The Directors confirmed their continuing qualifications to serve.

Disclosure Matters

The Board had been previously advised that pursuant to Colorado law, certain disclosures by the Board members might be required prior to taking official action at the meeting. The Board then reviewed the agenda for the meeting, following which each Board member affirmed their conflicts of interest, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting. The Board determined that the participation of the members present was necessary to obtain a quorum or otherwise enable the Board to act.

Agenda

Director Cooper entertained changes to the agenda. Ms. Griffin stated that Julius Waintrub would like to be added to Patrons to Address the Board; and Director Eric Hart asked that Farm lease be added to new Business. Motion was made, seconded and unanimously carried to approve the amended agenda.

Patrons to Address

Julius Waintrub gave an update on the Strasburg Plaza project. He informed the Board of an upcoming meeting before the Board of County Commissioners on January 17, 2023, at 9:00 am. He further informed the Board of their website at StrasburgPlaza.com.

Operators Report

System Operator, Paul Grant of Headways Consultant LLC, was not in attendance as he was ill. Ms. Griffin stated that all tests had been performed and the results were within guidelines. She further informed the Board that Mr. Grant was working with CDPHE to provide documentation regarding the chlorine contact line to comply with the Sanitary Survey violation.

Administrators Report

Ms. Griffin provided the Board with a written report. Discussion was held earlier regarding the Office Well Contact Line.

Regarding the Roberts Wells Improvements, Ms. Griffin stated there was no update. Mr. Nordloh added that neither Roberts Well ran very much in the past year. After discussion, Motion was made, seconded and unanimously carried to employ Doug Schwenke of RESPC to begin the process of constructing a deep well at the Roberts property.

Regarding the Chavez Property, Mr. Mielke informed the Board that a Notice of Non-Compliance had been recorded against the property. Ms. Griffin was instructed to contact the owners and invite them to the next meeting.

Regarding Security, Ms. Griffin informed the Board that while Mr. Hill of Strasburg Electric was installing the indicator light at the Aspen wellhouse, he had to replace 2 of the 3 fuses. The Board Directed Mr. Grant to make sure the District had extra fuses for all of the wellhouses and both Roberts Wells. Mr. Hill will work with Mr. Nordloh to repair the exhaust fans at the Aspen and Office wellhouses before the summer.

Regarding Meter Replacement/Update, Ms. Griffin stated the bulk of the meters had been delivered to the District and the remaining meters were expected late January 2023.

Ms. Griffin presented the Board with an Arapahoe County Request for Comments regarding Additional Dwelling Units. After discussion, Mr. Mielke was instructed to send a response on the District's behalf.

Ms. Griffin informed the Board she had recently discovered a property within the District that had two buildings connected with one service. She stated the property has been credited with two sewer EQRs in the District's agreement with EACMD, so system development fees would only be due for SSWD. Mr. Mielke was instructed to send a compliance letter to the owners of the property inviting them to the next board meeting.

Ms. Griffin informed the Board that Maguire Iron will come inspect the Office Well footers when time/weather permits.

Ms. Griffin was asked to look at rates charged by neighboring districts/towns and bring the information to the next board meeting.

Engineers Report

None.

Legal Report

Colin Mielke, District Attorney, presented the Board with a status report. He stated that the Chavez Property Noncompliance, Roberts Wells Road Construction Project, and Chlorine Contact Line Construction project had been discussed earlier. He further stated there was no update on the Prairie Learning Center Expansion Plan, the Unemployment Claim from Garrett House, or the Eastern Adams County Metro District – Research regarding Capacity in WWTP.

Mr. Mielke presented the Board with its Annual Administrative Resolution. After discussion, the Board decided to add the District's website as a posting place. Motion to accept the Amended Administrative Resolution was made, seconded, and with yeas by all, was passed.

Mr. Mielke presented the Board members with Conflict-of-interest Disclosure Forms and Statement of Qualification of Director forms. Self-Nomination forms were presented to Directors McChesney and Yaich. All board members completed the necessary documents.

The Board then discussed bonuses given to the District's employees. Motion was made, seconded and unanimously carried to include bonuses with regular payroll in the future.

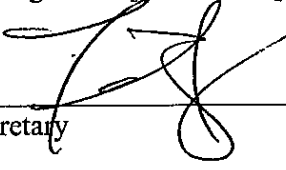
New Business The Board discussed the Roberts Wells property farm lease. After discussion, this matter was tabled until next month. Ms. Griffin was tasked with contacting local farmers regarding lease rates for the area farmland.

Old Business There was no old business addressed by the Board at this time.

Minutes and Reports The Board reviewed the minutes of the December 20, 2022, special meeting. Upon motion made, seconded and unanimously carried, the Board approved the minutes as presented. After review and discussion, and upon motion made, seconded and unanimously carried, the Board approved the Directors, Past-Due and Financial Reports.

Executive Session None

Adjournment There being no further business to come before the Board and motion duly made, seconded, and unanimously carried, the meeting was adjourned at approximately 8:20 p.m.



Secretary