

Mr. Garrison informed the Board that Hydro Resources is still working on programming to complete the telemetry project. After discussion, the Board instructed Mr. Garrison to press Hydro Resources to complete the project, as it has been in the works for over a year.

Garrett House was asked about the repairs to the KOA well houses he was instructed to perform, i.e., replacing the door to the east building and painting both buildings, as necessary. Mr. Garrison informed the Board the new door had been installed but the painting was not done. After discussion, Mr. Garrison and Mr. House were instructed to compile a comprehensive schedule of projects/maintenance/improvements to perform each year and present the list each meeting with progress made noted.

Mr. House informed the Board that his certification testing was rescheduled to 1-28-21.

Administrators Report

Ms. Griffin stated the District was running smoothly and that she was in the process of performing year end procedures. Ms. Griffin was asked about the District's Web page and why recent Minutes were not available on the Web page. Ms. Griffin informed the Board she was responsible for updating the Web page and would make sure it was kept up to date.

Engineers Report

Doug Schwenke, District Engineer, did not attend the meeting. Ms. Griffin gave an update regarding the Auto Center Expansion, stating the Contracts had been fully executed and final construction documents were being assembled. She further stated a pre-construction would be scheduled for next week.

Legal Report

Mr. Mielke presented the Board with a Status Report. He stated there was no update on the Prairie Learning Center Expansion Plan, EACMD Research regarding Capacity in WWTP or the North Kiowa-Bijou Groundwater Management District's proposed changes to its rules and regulation, and that they would continue to be monitored.

Regarding the Napa Auto Parts Service Line/Rookies Easement, Mr. presented a final form of the letter memorializing the further easement negotiations. After discussion, Ms. Griffin was directed to send the letter to Smith and Valle, LLC, and to encourage them to attach to the system sooner rather than later.

Regarding the Letter to Division of Water Resources regarding Aspen Well, Mr. Mielke stated the District's response had been sent.

Mr. Mielke then presented the Board with its Annual Administrative Resolution. After discussion, Motion was made, seconded, and with yeas by all passed.

New Business

None.

Old Business None.

Acceptance of Minutes and Reports The Board reviewed the minutes of the December 8, 2020 meeting. Upon motion, seconded and unanimously carried, the Board approved the minutes. Upon review and motion, seconded and unanimously carried, the Board approved the Directors, Past-Due and Financial Reports for January 2021. Ms. Griffin was instructed to keep \$40,000 to \$50,000 in the general operating account and to send past due letters to all accounts.

Executive Session: Director Hanks moved that pursuant to section 24-6-402(4)(b) and (f), C.R.S. and upon an affirmative vote of at least two-thirds of the Board members present for the motion, the Board enter into executive session for the purpose of receiving legal advice and discussing personnel matters. The motion was seconded and unanimously carried, and the Board entered into executive session at approximately 8:10 PM. The Board reconvened from executive session at approximately _____ PM and affirmed that no actions had been taken during executive session.

Adjournment There being no further business to come before the Board and motion duly made, seconded, and unanimously carried, the meeting was adjourned.

Secretary