

RECORD OF PROCEEDINGS (AMENDED)

MINUTES OF THE REGULAR MEETING OF THE DIRECTORS OF THE STRASBURG SANITATION AND WATER DISTRICT

HELD: Tuesday, August 11, 2020 at 7:00 P.M. at the
TBK Bank Conference Room.

Attendance

A regular meeting of the Board of Directors of the Strasburg Sanitation & Water District was called and held in accordance with the statutes of the State of Colorado. The following Directors, having confirmed their continued qualification to serve on the Board, were in attendance:

Thomas McChesney
Teresa Roy
Eric Hart

Directors Kenneth Hanks and Sheila Cooper's absences were excused.

Also present: Dale Stone of Rollin Stone Auto Sales; Sandy and Dwane Timm; Jeff Garrison, System Operator; Garrett House, System Operator; Colin Mielke, District Attorney; and Tracy Griffin, District Manager

Call to Order

Board Vice President Thomas McChesney noted that a quorum of the Board was present and the Directors confirmed their continuing qualifications to serve.

Disclosure Matters

The Board had been previously advised that pursuant to Colorado law, certain disclosures by the Board members might be required prior to taking official action at the meeting. The Board then reviewed the agenda for the meeting, following which each Board member affirmed their conflicts of interest, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting. The Board determined that the participation of the members present was necessary to obtain a quorum or otherwise enable the Board to act.

Agenda

Director McChesney entertained changes to the Agenda and asked that Discussion regarding the District's computer be added to the Agenda, Motion was made, seconded and, with yeas by all,

Discussion regarding the District's computer was added to the Agenda and the Amended Agenda was approved.

Patrons to Address
The Board

Mr. Dale Stone of Rollin Stone Auto Sales asked the Board what was required of his business regarding the new water and sewer main lines proposed, specifically, will the District require new service lines from the buildings to the new main, or will he be able to just extend his current service lines. Mr. Stone was informed that will depend on the state of his current service lines and the depth of the new main line. Mr. and Mrs. Timm were present on Mr. Stone's behalf. Ms. Griffin confirmed with Mr. Stone that backflow prevention devices are present on both water connections to the property. Mr. Timm asked if there were any fees other than construction of the new service line associated with this project? Ms. Griffin stated the system development fees has been paid, but a tap fee of \$85 - \$100 would be charged for each line connecting to the District's mains, both sewer and water.

Greg Magee did not attend the meeting on behalf of the Freund Warehouse. The Board reviewed Doug Schwenke's recommendation that it approve the final construction plans. After discussion, Director McChesney moved to approve the final drawings subject to confirmation with Mr. Schwenke and payment of all applicable fees, with yeas by all the motion passed. Director McChesney directed Mr. House and Mr. Garrison to monitor construction.

Operators Report

Jeff Garrison and Garrett House informed the Board of progress made by Hydro Resources. The pump and motor were replaced at Roberts No. 5 well, there was a small issue with too much drill stem being replaced, so Hydro Resources came back out to rectify the situation. Roberts No. 6 is up and running. And the Booster pump at the office was rebuilt and installed and appears to be working.

Mr. Garrison also spoke regarding the KOA well, he stated it is producing lots of water and is pumping sand right now so the filters are being replaced quite frequently. Normally a million or more gallons go through the filters before needing replaced. Right now the filters are being replaced after only 3,000 to 30,000 gallons of water are pumped. Mr. Garrison stated the pump was replaced in 2008 and recommended having the pump and motor looked at and the well videoed after the summer irrigation season.

Mr. House further updated the Board on his progress regarding obtaining certification.

Mr. Garrison stated that all necessary tests were performed and results were in compliance with regulations. He further stated Lead and Copper sampling was underway.

Engineers Report

None

Administrators Report

Ms. Griffin informed the Board she had met with 3 companies regarding meter replacement and found out a lot more information was necessary to obtain viable estimates. She further stated that installation of the new meters was an option, together with replacement of old yokes. This fall Ms. Griffin and Mr. House will perform a survey of all the meter pits in town. Mr. Griffin was instructed to investigate if there were grant monies available to the District.

Ms. Griffin further stated District is operating smoothly.

Legal Report

Mr. Mielke presented the Board with a Status Report. He stated there was no update on the North Kiowa-Bijou Groundwater Management District's proposed changes to its rules and regulations, Prairie Learning Center Expansion Plan or EACMD Research regarding Capacity in WWTP, and that they would continue to be monitored. He further stated Napa Auto Parts Service Line and Rookies Easement had all been discussed previously during the meeting.

Regarding the Noncompliance of Eva Craig Property, Mr. Mielke informed the Board he had recorded the Release of Notice of Noncompliance against Ms. Craig's property and provided the Board with a copy of such document.

New Business

Director McChesney asked Ms. Griffin if, since the District's computer is one laptop, there is an external backup available. Mr. Griffin stated yes, all important documents are backed up on an external drive monthly.

Old Business

None

Acceptance of
Minutes and Reports

The Board reviewed the minutes of the July 14, 2020 meeting. Ms. Griffin was informed of a typo and agreed to revise the minutes. Upon motion, seconded and unanimously carried, the Board approved the revised minutes. Upon review and motion,

seconded and unanimously carried, the Board approved the Directors, Past-Due and Financial Reports.

Executive Session:

None.

Adjournment

There being no further business to come before the Board and motion duly made, seconded, and unanimously carried, the meeting was adjourned at 8:45 PM.

Secretary