

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE DIRECTORS OF THE STRASBURG SANITATION AND WATER DISTRICT

HELD: Tuesday, March 10, 2020 at 7:00 P.M. at the
TBK Bank Conference Room.

Attendance	<p>A regular meeting of the Board of Directors of the Strasburg Sanitation & Water District was called and held in accordance with the statutes of the State of Colorado. The following Directors, having confirmed their continued qualification to serve on the Board, were in attendance:</p> <p style="text-align: center;">Ken Hanks Thomas McChesney Teresa Roy Sheila Cooper</p> <p style="text-align: center;">Director Eric Hart's absence was excused</p> <p>Also present: Patrons: Jeff Garrison, System Operator; Colin Mielke, District Attorney; and Tracy Griffin, District Manager</p>
Call to Order	<p>Board President Ken Hanks noted that a quorum of the Board was present and the Directors confirmed their continuing qualifications to serve.</p>
Disclosure Matters	<p>The Board had been previously advised that pursuant to Colorado law, certain disclosures by the Board members might be required prior to taking official action at the meeting. The Board then reviewed the agenda for the meeting, following which each Board member affirmed their conflicts of interest, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting. The Board determined that the participation of the members present was necessary to obtain a quorum or otherwise enable the Board to act.</p>
Agenda	<p>Director Hanks entertained changes to the Agenda. Seeing none, motion was made, seconded and, with yeas by all, the Agenda was approved.</p>
Patrons to Address The Board	<p>None</p>
Operators Report	<p>Jeff Garrison informed the Board of a situation at the KOA Well, the VFD reported an error we had not seen before so we called Hydro Resources out. It was determined that the filter clogged so fast that the VFD shut down to prevent damage. When the filter was changed the problem was fixed. We have had this problem at the Office Well in the past (iron eating bacteria sloughing off the interior of the well stem), but this is the first time it has happened at the KOA. The filters were changed a little more frequently in the following weeks, but filter run times are back to normal. Mr. Garrison further stated that all necessary tests were performed and results were positive.</p>

Administrators Report	<p>Ms. Griffin informed the Board regarding the Auto Center Extension project progress. She stated that locates had been hard to accomplish with the weather, but were progressing, and that JDS Hydro was in the progress of getting another quote for the Survey necessary to purchase the easement needed for the project.</p> <p>Regarding the Telemetry Upgrades, Ms. Griffin reported that Hydro Resources has our project schedules to begin near the end of March.</p> <p>Ms. Griffin further stated District is operating smoothly.</p>
Engineers Report	None
Legal Report	<p>Mr. Mielke presented the Board with a Status Report. He stated there was no update on the North Kiowa-Bijou Groundwater Management District's proposed changes to its rules and regulations, Prairie Learning Center Expansion Plan, EACMD Research regarding Capacity in WWTP or the Noncompliance of Eva Craig Property, and that they would continue to be monitored. Mr. Mielke further stated that the Napa Auto Parts Service Line and Rookies Easement had been discussed previously during the meeting.</p> <p>New Business None</p>
Old Business	Discussion regarding possible capital improvement projects was held earlier.
Acceptance of Minutes and Reports	The Board reviewed the minutes of the February 11, 2020 meeting. Upon motion, seconded and unanimously carried, the Board approved the minutes. Upon review and motion, seconded and unanimously carried, the Board approved the Directors, Past-Due and Financial Reports.
Executive Session:	None.
Adjournment	There being no further business to come before the Board and motion duly made, seconded, and unanimously carried, the meeting was adjourned at approximately 8:10 p.m.

Secretary