

RECORD OF PROCEEDINGS (AMENDED)

MINUTES OF THE REGULAR MEETING OF THE DIRECTORS OF THE STRASBURG SANITATION AND WATER DISTRICT

HELD: Tuesday, September 8, 2020 at 7:00 P.M. at the
TBK Bank Conference Room.

Attendance

A regular meeting of the Board of Directors of the Strasburg Sanitation & Water District was called and held in accordance with the statutes of the State of Colorado. The following Directors, having confirmed their continued qualification to serve on the Board, were in attendance:

Kenneth Hanks
Thomas McChesney
Teresa Roy
Eric Hart
Sheila Cooper

Also present: Jeff Garrison, System Operator; Garrett House, System Operator; Colin Mielke, District Attorney; and Tracy Griffin, District Manager

Call to Order

Board President Kenneth Hanks noted that a quorum of the Board was present and the Directors confirmed their continuing qualifications to serve.

Disclosure Matters

The Board had been previously advised that pursuant to Colorado law, certain disclosures by the Board members might be required prior to taking official action at the meeting. The Board then reviewed the agenda for the meeting, following which each Board member affirmed their conflicts of interest, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting. The Board determined that the participation of the members present was necessary to obtain a quorum or otherwise enable the Board to act.

The Board met at the posted meeting place but was unable to gain access to the building. After waiting for a short while the Board decided to move the meeting place to the District's office, a note was left on the TBK Bank Conference Room door informing any patrons wanting to attend of the change. The District's Attorney

advised that no decisions requiring a vote should take place at this meeting.

Agenda

Director Hanks entertained changes to the Agenda and asked that Discussion regarding Farm be added under New Business. Seeing no additional changes, Motion was made, seconded and, with yeas by all, the Amended Agenda was approved.

Patrons to Address The Board

None

Operators Report

Jeff Garrison reported the systems are running fairly smoothly. He further stated the Telemetry Project was slowly moving forward. Hydro Resources has made progress at the Roberts Wells. New meters and PLCs are installed at both wells. After discussion, Mr. Garrison was directed to begin “pestering” Hydro Resources to complete the project.

Mr. Garrison stated that all necessary tests were performed and all results were in compliance with regulations.

Garrett House informed the Board his certification tests were scheduled for November 18, 2020.

Engineers Report

None

Administrators Report

Ms. Griffin presented the Board with a draft budget for 2021. The Public Hearing will be held next month.

Ms. Griffin informed the Board the Fire District was moving forward with plans to add living quarters on their property. It was determined the new building would be metered and an application and deposit would be due at the time plans were available for engineering review.

Ms. Griffin informed the Board the Auto Center Project went out to bid today. A pre-bid meeting is scheduled for 10 AM on October 29, 2020.

Ms. Griffin further stated District is operating smoothly.

Legal Report

Mr. Mielke presented the Board with a Status Report. He stated there was no update on the North Kiowa-Bijou Groundwater Management District’s proposed changes to its rules and regulations, Prairie Learning Center Expansion Plan or EACMD

Research regarding Capacity in WWTP, and that they would continue to be monitored.

The Board then discussed the Napa Auto Parts Service Line and the Rookies Easement. The Board directed Mr. Mielke to prepare a letter outlining an agreement with Smith and Valle regarding compensation for the Easement and obligations of both parties.

New Business

Director Hanks informed the Board he had been contacted by Chase Crouse regarding the possibility of running cattle on the corn stalks at the Roberts Wells property. After Discussion, the Board decided against allowing cattle on the property.

Old Business

None

Acceptance of
Minutes and Reports

The Board reviewed the minutes of the September 8, 2020 meeting. Upon motion, seconded and unanimously carried, the Board approved the minutes. Upon review and motion, seconded and unanimously carried, the Board approved the Directors, Past-Due and Financial Reports.

Executive Session:

None.

Adjournment

There being no further business to come before the Board and motion duly made, seconded, and unanimously carried, the meeting was adjourned at approximately 8:30 PM.

Secretary