

RECORD OF PROCEEDINGS

MINUTES OF THE SPECIAL MEETING OF THE DIRECTORS OF THE STRASBURG SANITATION AND WATER DISTRICT

HELD: Wednesday, January 17, 2024, at 7:00 P.M. at the
TBK Bank Conference Room.

Attendance

A special meeting of the Board of Directors of the Strasburg Sanitation & Water District was called and held in accordance with the statutes of the State of Colorado. The following Directors, having confirmed their continued qualification to serve on the Board, were in attendance:

Sheila Cooper
Teresa Roy
Thom Winter

Director Bob Yaich's absence was excused.

Also present: Paul Grant, System Operator; Chad Lybarger, System Operator; Joel Nordloh, System Operator; Colin Mielke, District Attorney; and Tracy Griffin, Administrator.

Call to Order

Board President Sheila Cooper noted that a quorum of the Board was present. The Directors confirmed their continuing qualifications to serve.

Disclosure Matters

The Board had been previously advised that pursuant to Colorado law, certain disclosures by the Board members might be required prior to taking official action at the meeting. The Board then reviewed the agenda for the meeting, following which each Board member affirmed their conflicts of interest, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting. The Board determined that the participation of the members present was necessary to obtain a quorum or otherwise enable the Board to act.

Agenda

Director Cooper entertained changes to the agenda. Seeing none, Motion was made, seconded, and unanimously carried to approve the agenda.

Patrons to Address	None .
Operators Report	<p>Plant Operator, Paul Grant, informed the Board of two meters that recently froze. A pit on Monroe Street froze when a plumber left the pit open and a pit on Wagner Street most likely froze because the meter is set very high in the meter pit. Mr. Lybarger assisted the homeowners in thawing out the meters. He also placed insulation around the meter pit on Wagner Street. He stated that D&B Construction stated they just replaced the meter because the yoke was in decent shape.</p> <p>Plant Operator, Chad Lybarger, informed the Board of a leak reported at the old feed store on Colfax. Water was flowing out of the pit. Mr. Lybarger shut off the mains and opened the nearest fire hydrant to clear the pit. Aardvark Excavation was called and determined the meter had somehow disconnected from the yolk. They reconnected the meter and the problem was solved.</p>
Administrators Report	<p>Ms. Griffin provided the Board with a written report and reported that the Annual Colorado Rural Water Association Conference was scheduled for March 18th through the 21st, 2024, and Mr. Lybarger would like to attend. After discussion, it was decided that Mr. Lybarger would attend the Conference, that the District would pay for all associated costs, and that Mr. Lybarger would be credited with 4 hours' time each day he attends the conference. Mr. Lybarger was reminded to keep all receipts.</p> <p>Regarding the District's new website, Ms. Griffin informed the Board Streamline waived the migration fee of \$900 and set the annual subscription fee at \$960.</p> <p>Regarding Strasburg Plaza, Ms. Griffin then informed the Board that it is moving forward with plans being delivered to the District's Engineer for review.</p>
Engineers Report	None.
Legal Report	Mr. Mielke provided the Board with his status report. Regarding the Request for Comments on Little Mario's, Mr. Mielke informed the Board he had been playing phone tag Ms. Vargas and would update the Board at the next meeting.

Regarding the Prairie Learning Center potential sewer leak, Mr. Mielke informed the Board he had responded to the Request for Comments from Adams County and was informed the District's objection to the rezoning/platting until the sewer issue is resolved to the Districts standards had been added to the file and that the rezoning will not proceed until the sewer issue is resolved to the District's standards.

Mr. Mielke then presented the Board with its Annual Administrative Resolution. After discussion, motion was made, seconded, and unanimously carried to approve the Annual Administrative Resolution. He stated the next election was scheduled for May 2025.

New Business Discussion regarding EACMD 2024 rate increase was followed by a Motion to Approve the EACMD Rate Increase of \$2.00 per EQR and to pass the increase onto the Patrons of the Board. The motion was seconded, and unanimously passed.

Old Business None.

Minutes and Reports The Board reviewed the minutes of the December 19, 2023, regular meeting. Upon motion made, seconded, and unanimously carried, the Board approved the minutes as presented. After review and discussion, and upon motion made, seconded, and unanimously carried, the Board approved the Directors, Past-Due and Financial Reports.

Adjournment There being no further business to come before the Board and motion duly made, seconded, and unanimously carried, the meeting adjourned at approximately 8:00 p.m.

Secretary