

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE DIRECTORS OF THE STRASBURG SANITATION AND WATER DISTRICT

HELD: Tuesday, January 11, 2022, at 7:00 P.M. at the
TBK Bank Conference Room.

Attendance

A regular meeting of the Board of Directors of the Strasburg Sanitation & Water District was called and held in accordance with the statutes of the State of Colorado. The following Directors, having confirmed their continued qualification to serve on the Board, were in attendance:

Thomas McChesney
Teresa Roy
Sheila Cooper

Director Eric Hart's absence was excused.

Also present: Colin Mielke, District Attorney; and Tracy Griffin, Administrator.

Call to Order

Board President Sheila Cooper noted that a quorum of the Board was present, and the Directors confirmed their continuing qualifications to serve.

Disclosure Matters

The Board had been previously advised that pursuant to Colorado law, certain disclosures by the Board members might be required prior to taking official action at the meeting. The Board then reviewed the agenda for the meeting, following which each Board member affirmed their conflicts of interest, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting. The Board determined that the participation of the members present was necessary to obtain a quorum or otherwise enable the Board to act.

Agenda

Director Cooper entertained changes to the agenda. Seeing none, motion to approve the agenda was made, seconded and, with yeas by all, the agenda was approved.

Patrons to Address

None.

Operators Report

Tracy Griffin, Administrator, informed the Board that Paul Grant had performed all necessary tests and all of the results were in

compliance with regulations. Ms. Griffin further stated the district was running fairly smoothly. Roberts' # 5 had been off-line for a few days but was now up and running again.

Administrators Report

Ms. Griffin presented the board with a written report. She was directed by the Board to formulate a new report, stylized after the Legal Status Report, to track ongoing action items.

Ms. Griffin stated the school project was continuing with no problems for the District. She further stated that Hydro Resources was working on adding the booster pump room to the SCADA.

Engineers Report

Ms. Griffin presented the Board with two emails from the District's Engineer. The first email dealt with the Growing Water Smart Peer-to-Peer Reunion invitation Mr. Schwenke received on behalf of the District. After discussion, Ms. Griffin was directed to inform Ms. Schwenke, the Board did not want him to attend on the District's behalf.

Regarding email number 2, Mr. Schwenke requested the District sign the Assignment of Engineering Document and the General District Engineering Master Services Agreement. Mr. Mielke informed the Board he was working on review of the documents and would have an update next month.

Regarding the Office Well #2 Chlorine Line, Mr. Schwenke's email states he is preparing design documents to submit to CDPHE for approval.

Finally, Mr. Schwenke's email informed the Board of recent correspondence regarding the Freund Warehouse project requesting changes to materials used. The email states he will continue to collaborate with them, as necessary.

Legal Report

Colin Mielke, District Attorney, presented the Board with a Status Report. He stated there was no update regarding the Prairie Learning Center Expansion Plan, the available capacity within the Eastern Adams County Metro District plant or Research Regarding Grant Opportunities, but that those items would remain on the Status Report for continued monitoring. Ms. Griffin was asked to look into the current ownership of the Prairie Learning Center.

Regarding Letter to Yost regarding Violation of Rules and Regulations Mr. Mielke informed the Board he had filed a Revised Notice of Non-Compliance which added the variance granted

regarding teeing-off from the existing meter pit for the new meter pit for the additional building supply.

Mr. Mielke presented the Board with Self Nomination forms and all attending Board members completed their respective forms.

Mr. Mielke then presented the Board with its Annual Administrative Resolution. After discussion, Motion was made, seconded, and with yeas by all passed.

New Business

None.

Old Business

Discussion regarding Attendance at Meetings was tabled for this meeting.

Acceptance of Minutes and Reports

The Board reviewed the minutes of the December 14, 2021, regular meeting. Upon motion, seconded and unanimously carried, the Board approved the minutes. Upon review and motion, seconded and unanimously carried, the Board approved the Directors, Past-Due and Financial Reports for December 2021.

Executive Session:

None.

Adjournment

There being no further business to come before the Board and motion duly made, seconded, and unanimously carried, the meeting was adjourned at approximately 8:15 PM.

Secretary