

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE DIRECTORS OF THE STRASBURG SANITATION AND WATER DISTRICT

HELD: Tuesday, June 9, 2020 at 7:00 P.M. at the
TBK Bank Conference Room.

- Attendance A regular meeting of the Board of Directors of the Strasburg Sanitation & Water District was called and held in accordance with the statutes of the State of Colorado. The following Directors, having confirmed their continued qualification to serve on the Board, were in attendance:
- Ken Hanks
Thomas McChesney
Teresa Roy
Eric Hart
Sheila Cooper
- Also present: Patrons Eva Craig and Dan Fahey; Jeff Garrison, System Operator; Garrett House, System Operator; Colin Mielke, District Attorney; and Tracy Griffin, District Manager
- Call to Order Board President Ken Hanks noted that a quorum of the Board was present and the Directors confirmed their continuing qualifications to serve.
- Disclosure Matters The Board had been previously advised that pursuant to Colorado law, certain disclosures by the Board members might be required prior to taking official action at the meeting. The Board then reviewed the agenda for the meeting, following which each Board member affirmed their conflicts of interest, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting. The Board determined that the participation of the members present was necessary to obtain a quorum or otherwise enable the Board to act.
- Agenda Director Hanks entertained changes to the Agenda, motion to add Eva Craig and Dan Fahey was made, seconded and, with yeas by all, the Amended Agenda was approved.
- Patrons to Address
The Board Eva Craig and Dan Fahey spoke to the Board regarding a Notice of Non-Compliance the District recorded against Ms. Craig's property located at 56620 E Colfax Ave in 2003. She informed the Board she was selling the property and wanted clarification regarding what was needed to remove the Notice of Non-Compliance. Ms. Craig was informed that a new sewer connection for her building would need to be constructed and a tap fee of \$85.00 would need to be paid prior to the District releasing the Notice of Non-Compliance. After discussion, Ms. Craig agreed to get 3 estimates for the work, and to place an amount of 2 times the median of the estimates in

escrow if the work would be performed after the closing date. Mr. Mielke was instructed to prepare a letter stating the agreements made during this meeting.

Operators Report

Jeff Garrison and Garrett House informed the Board the Roberts Well #5 is down. After determining the issue was not with IREA, Hydro Resources was called out and found the pump and/or motor are not working properly and will need to be replaced. Hydro Resources was able to make Roberts Well #6 run off of Roberts Well #5's radio. Mr. Garrison stated Roberts Well #6 was running at approximately 100 gpm, a bit higher than he would like to see. Director Hanks stated he would contact Hamacher to get an estimate on replacing the pump and motor. The District also anticipates receiving an estimate from Hydro Resources.

Mr. House further informed the Board that Booster Pump #2 (for the underground tank) is not working. It appears to have failed when Messrs. Garrison and House were flushing the system. Booster Pump #1 is working as expected, but #2 also needs to be available. Hydro Resources is working on an estimate for repairing/replacing the pump.

Mr. House stated that flushing of the District's fire hydrants was a success and that the hydrant near 1765 Longbranch needs to be replaced in the near future.

Mr. Garrison further stated that all necessary tests were performed and results were in compliance with regulations.

Administrators Report

Ms. Griffin informed the Board regarding the NAPA Auto Center Extension project progress. She presented the Board with two options for placement of the new main lines. After discussion, motion to accept Plan B was made, seconded and, with yeas by all, approved. Ms. Griffin was instructed to ask Doug Schwenke what to expect regarding the acquisition of a possible easement over the Rookies property and if the easement would affect the Breeden property.

Regarding the Telemetry Upgrades, Ms. Griffin reported that Hydro Resources has the project scheduled, but that work had not yet begun.

Ms. Griffin further stated District is operating smoothly.

Engineers Report

None

Legal Report

Mr. Mielke presented the Board with a Status Report. He stated there was no update on the North Kiowa-Bijou Groundwater Management District's proposed changes to its rules and regulations, Prairie Learning Center Expansion Plan or EACMD Research regarding Capacity in WWTP, and that they would continue to be monitored. He further stated the

Noncompliance of Eva Craig, Napa Auto Parts Service Line and Rookies Easement had all been discussed previously during the meeting.

Mr. Mielke spoke regarding the Arapahoe County Request for Comments – Clark Office Warehouse ASP, he informed the Board the District’s response letter had been delivered to Arapahoe County on July 1st.

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| New Business | None |
| Old Business | Discussion regarding possible capital improvement projects was held previously in the meeting. |
| Acceptance of Minutes and Reports | The Board reviewed the minutes of the March 9, 2020 meeting. Upon motion, seconded and unanimously carried, the Board approved the minutes. Upon review and motion, seconded and unanimously carried, the Board approved the Directors, Past-Due and Financial Reports for March, April, and May. |
| Executive Session: | None. |
| Adjournment | There being no further business to come before the Board and motion duly made, seconded, and unanimously carried, the meeting was adjourned. |

Secretary