

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE DIRECTORS OF THE STRASBURG SANITATION AND WATER DISTRICT

HELD: Tuesday, March 8, 2022, at 7:00 P.M. at the
TBK Bank Conference Room.

Attendance

A regular meeting of the Board of Directors of the Strasburg Sanitation & Water District was called and held in accordance with the statutes of the State of Colorado. The following Directors, having confirmed their continued qualification to serve on the Board, were in attendance:

Thomas McChesney
Teresa Roy
Sheila Cooper
Eric Hart

Also present: Vibianna Bowers, Patron; Zach Dreier and John Roberts with Core & Main; Bob Yaich, Patron; Colin Mielke, District Attorney; Paul Grant, District Operator; Joel Nordloh, District Operator; and Tracy Griffin, Administrator.

Call to Order

Board President Sheila Cooper noted that a quorum of the Board was present, and the Directors confirmed their continuing qualifications to serve.

Disclosure Matters

The Board had been previously advised that pursuant to Colorado law, certain disclosures by the Board members might be required prior to taking official action at the meeting. The Board then reviewed the agenda for the meeting, following which each Board member affirmed their conflicts of interest, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting. The Board determined that the participation of the members present was necessary to obtain a quorum or otherwise enable the Board to act.

Agenda

Director Cooper entertained changes to the agenda. Ms. Griffin asked that Ms. Vibianna Bowers be added to Patrons to Address the Board and Bob Yaich be added to New Business. Motion was made, seconded and with yeas by all the amended agenda was approved.

Patrons to Address

Vibianna Bowers spoke with the Board regarding her past due account. She asked for and received 30 days within which to bring her account

current. If at that time she is not fully caught up she will contact the office to get on a payment plan.

Zach Dreier and John Roberts of Core and Main, spoke to the Board regarding Core and Main's bid for replacement of the District's meters. Ms. Griffin was directed to compile a full accounting of the district's meters in use. Mr. Mielke was directed to arrange a call for bids to be published regarding meter replacement.

Operators Report

Paul Grant of Headways Consultant LLC, District Operator, presented the Board with a written report. He stated that all tests had been performed and the results were all within regulations. He informed the Board of an emergency callout on Arapahoe Street, a bad saddle needed to be replaced. He further informed the Board that Hydro Resources was working on both of the Roberts Wells as #5 needed a new transducer and #6 was having issues which cause fuses to blow.

Administrators Report

Ms. Griffin presented the board with a written report. Regarding Office Well Contact Line Ms. Griffin informed the Board that we are awaiting CDPHE approval.

Regarding Security, the Board was presented with a quote from Strasburg Electric LLC. After discussion, Ms. Griffin was directed to obtain a more detailed quote.

Meter Replacement/Upgrade was discussed previously.

Regarding Attendance at Meetings, discussion was had and no action was taken.

Regarding Sale of Property located at Monroe and Railroad, Ms. Griffin informed the Board the property was no longer under contract.

Ms. Griffin presented the Board with a proposed contract from Lance Grothe for payroll accounting. No decision was made.

Engineers Report

Ms. Griffin presented the Board with an email from the District's Engineer dated February 7, 2022.

Legal Report

Colin Mielke, District Attorney, presented the Board with a Status Report. He stated there was no update regarding the Prairie Learning Center Expansion Plan, the available capacity within the Eastern Adams County Metro District plant or Research Regarding Grant Opportunities, but that those items would remain on the Status Report for continued monitoring.

Ms. Griffin was directed to ascertain ownership of the Prairie Learning Center.

Regarding Notices of Noncompliance, Mr. Mielke presented the Board with Notices of Noncompliance with respect to 1424 Adams Street and 56859 Railroad Avenue. Motion was made, seconded and, with yeas by all, the Notices of noncompliance were ratified.

Regarding the Easements for the School District Project, Mr. Mielke will work with the School District to obtain agreements to grant and vacate easements and will present such documents at a future meeting of the Board.

Regarding Master Services Agreement with RESPEC, Mr. Mielke presented the Board with the Agreement. After discussion Motion to approve the Master Services Agreement was made, seconded and, with yeas by all, passed.

New Business

Bob Yaich was introduced to the Board and stated his interest in joining the Board. After discussion, motion to appoint Mr. Yaich was made, seconded, and with yeas by all Mr. Yaich was appointed to the Board of the Strasburg Sanitation and Water District. Ms. Griffin was directed to forward Mr. Yaich's contact information to Mr. Mielke.

Old Business

Discussion regarding Attendance at Meetings was discussed. No action was taken by the Board.

Acceptance of Minutes and Reports

The Board reviewed the minutes of the January 11, 2022, regular meeting. Upon motion, seconded and unanimously carried, the Board approved the minutes. Upon review and motion, seconded and unanimously carried, the Board approved the Directors, Past-Due and Financial Reports for February and March 2022.

Executive Session:

None.

Adjournment

There being no further business to come before the Board and motion duly made, seconded, and unanimously carried, the meeting was adjourned.

Secretary