

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE DIRECTORS OF THE STRASBURG SANITATION AND WATER DISTRICT

HELD: Tuesday, September 13, 2022, at 7:00 P.M. at the
TBK Bank Conference Room.

Attendance

A regular meeting of the Board of Directors of the Strasburg Sanitation & Water District was called and held in accordance with the statutes of the State of Colorado. The following Directors, having confirmed their continued qualification to serve on the Board, were in attendance:

Thomas McChesney
Teresa Roy
Bob Yaich

Absent: Director Eric Hart and Sheila Cooper (absences excused).

Also present: Paul Grant II, Headways Consultant, LLC; Joel Nordloh, System Operator; and Colin Mielke.

Call to Order

Board Vice-President Thomas McChesney noted that a quorum of the Board was present and noted that Directors Hart and Cooper and Ms. Griffin were absent to attend the annual Special District Association Conference. The Directors confirmed their continuing qualifications to serve.

Disclosure Matters

The Board had been previously advised that pursuant to Colorado law, certain disclosures by the Board members might be required prior to taking official action at the meeting. The Board then reviewed the agenda for the meeting, following which each Board member affirmed their conflicts of interest, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting. The Board determined that the participation of the members present was necessary to obtain a quorum or otherwise enable the Board to act.

Agenda

Director McChesney entertained changes to the agenda. There being no changes proposed, motion was made, seconded and unanimously carried to approve the agenda as presented.

Patrons to Address	Director McChesney opened the meeting for public comment. There being no members of the public present, the public comment period was closed.
Operators Report	<p>System Operator, Paul Grant of Headways Consultant LLC, informed the Board of a saddle repair completed on Arapahoe Street, and noted that overall the District's systems are operating smoothly. Mr. Grant informed the Board of a driveway repair that is scheduled to occur to fix a private driveway that was excavated to perform a repair. The Board tabled action on this item and requested that the District Manager, Tracy Griffin, research who's responsibility it is to repair the driveway.</p> <p>The Board discussed the chlorine contact line project proposal from Guernsey Excavating. Mr. Mielke confirmed that the proposal and proposed contract have been reviewed and approved from a legal perspective. The Board discussed the project and upon motion made, seconded and unanimously carried, the Board approved the proposal and proposed contract subject to Ms. Griffin's review and approval.</p> <p>The Board discussed Mr. Grant's assistant working for another month beyond the initial six-month timeframe approved by the Board. The Board agreed to have Mr. Grant's assistant work for another month and to revisit the need for any additional months at the October board meeting. Mr. Grant confirmed he will bring justification for additional months if it is determined that additional assistance would be helpful.</p>
Administrators Report	The Board reviewed a written report provided by Ms. Griffin. She stated she had been busy working on year-end procedures.
Engineers Report	None.
Legal Report	Colin Mielke, District Attorney, presented the Board with a Status Report. He noted that the chlorine contact line project had been addressed earlier in the meeting. Mr. Mielke informed the Board that the District received an unemployment claim from a prior employee, and that his office will research any actions that need to be taken by the District.
New Business	There was no new business raised by the Board at this time.
Old Business	There was no old business addressed by the Board at this time.

Minutes and Reports

The Board reviewed the minutes of the August 9, 2022, regular meeting. Upon motion made, seconded and unanimously carried, the Board approved the minutes as presented. After review and discussion, and upon motion made , seconded and unanimously carried, the Board approved the Directors, Past-Due and Financial Reports.

Executive Session:

There was no executive session called at this time.

Adjournment

There being no further business to come before the Board and motion duly made, seconded, and unanimously carried, the meeting was adjourned at approximately 7:30 p.m.

Secretary