

RECORD OF PROCEEDINGS

MINUTES OF THE SPECIAL MEETING OF THE DIRECTORS OF THE STRASBURG SANITATION AND WATER DISTRICT

HELD: Wednesday, February 14, 2024, at 7:00 P.M. at the
TBK Bank Conference Room.

Attendance

A regular meeting of the Board of Directors of the Strasburg Sanitation & Water District was called and held in accordance with the statutes of the State of Colorado. The following Directors, having confirmed their continued qualification to serve on the Board, were in attendance:

Sheila Cooper
Teresa Roy
Thom Winter

Director Bob Yaich's absence was excused.

Also present: Paul Grant, System Operator; Chad Lybarger, System Operator; Joel Nordloh, System Operator; Colin Mielke, District Attorney; and Tracy Griffin, Administrator.

Call to Order

Board President Sheila Cooper noted that a quorum of the Board was present. The Directors confirmed their continuing qualifications to serve.

Disclosure Matters

The Board had been previously advised that pursuant to Colorado law, certain disclosures by the Board members might be required prior to taking official action at the meeting. The Board then reviewed the agenda for the meeting, following which each Board member affirmed their conflicts of interest, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting. The Board determined that the participation of the members present was necessary to obtain a quorum or otherwise enable the Board to act.

Agenda

Director Cooper entertained changes to the agenda. Seeing none, Motion was made, seconded, and unanimously carried to approve the agenda.

Patrons to Address

None.

Operators Report

Plant Operator, Paul Grant, informed the Board that CDPHE had scheduled a Sanitary Survey of the District for March 5, 2024. He is not anticipating any significant violations.

Plant Operator, Chad Lybarger, informed the Board the District is running smoothly. He reminded the Board of the CRWA Conference he was attending March 18th through 21. He was reminded to keep all receipts from the trip for reimbursement and that they look forward to hearing about it at the next Board Meeting.

Plant Operator, Joel Nordloh, informed the Board his chlorine tester does not work. The District Administrator was directed to order a new tester.

Administrators Report

Ms. Griffin provided the Board with a written report and reported that Doug Schwenke, District Engineer, had submitted the documents necessary to secure a DWRP Pre-Qualification meeting, which is scheduled for April 3, 2024. Mr. Schwenke, Director Cooper, Operator Lybarger and I will be in attendance. If one more director would like to attend, they are welcome, but no more than two Board Members will be allowed.

Ms. Griffin informed the Board that Troy Guernsey informed her that fill dirt should be added around the underground water tank for protection of the concrete. The Operators were instructed to take care of this.

Next, there was discussion regarding hail protection for the District's new truck. Mr. Lybarger and Ms. Griffin were instructed to research options and bring them to the next Board Meeting.

Ms. Griffin presented the Board with bank signature documents. She further informed the Board that the Tabor CD was maturing on March 29, 2024, and the bank would not determine an interest rate until that date. After discussion, it was decided to let the CD roll over regardless of the new interest rate.

Engineers Report

None.

Legal Report

Mr. Mielke provided the Board with his status report. Regarding the Request for Comments on Little Mario's, Mr. Mielke informed the Board he had been in contact with Ms. Vargas and "if the easement does not impact their ability to conduct business (which is stated it should not) they would be willing to grant the easement to the District.

New Business

None

Old Business

None.

Minutes and Reports

The Board reviewed the minutes of the January 17, 2024, special meeting. Upon motion made, seconded, and unanimously carried, the Board approved the minutes as presented. After review and discussion, and upon motion made, seconded, and unanimously carried, the Board approved the Directors, Past-Due and Financial Reports.

Adjournment

There being no further business to come before the Board and motion duly made, seconded, and unanimously carried, the meeting adjourned at approximately 7:40 p.m.

Secretary